

# LONGCOT PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN of a  
MEETING of LONGCOT PARISH COUNCIL  
to be held at the  
VILLAGE COMMUNITY ROOM, KINGS LANE  
on THURSDAY 5 MARCH 2015  
commencing at 7.30pm**

Agenda set 26 February 2015

- 1 Apologies for absence.
- 2 Declarations of interest. Members are asked to declare any disclosable and/or prejudicial interest and the nature of that interest which they may have in any items under consideration at this meeting.
- 3 To adopt the Minutes of the Parish Council Meeting held Thursday 12 February 2015 PAPER 1
- 4 Matters arising:
  - a) Payments of accounts: to authorise payments.
  - b) Matters not otherwise on the agenda.

## REPORTS

- 5 Report from County Councillor.
- 6 Report from District Councillor.

## FINANCE

- 7 To verify the bank reconciliation and bank account statements PAPER 2
- 8 Review of Clerk's employment.
  - i. To approve, if thought appropriate, the draft contract of employment. PAPER 3
  - ii. To consider, if thought appropriate, an increase in monthly hours.
- 9 Update on other current matters.

## COUNCIL

- 10 To consider forming the following Standing Committees:
  - i. Staffing Committee
  - ii. Appeals Committee
- 11 To consider, and if thought appropriate, approve the Terms of Reference of the following Standing Committees:
  - i. The Staffing Committee PAPER 4
  - ii. The Appeals Committee PAPER 5
- 12 To appoint two Councillors to each of the following Committees
  - i. Staffing Committee
  - ii. Appeals Committee
- 13 To consider, and if thought appropriate, approve the following Resolution to modify the model agenda in Standing Order 5.20 as follows:
  - i. To amend sub clause r to read 'Review of the Council's policies and procedures'
  - ii. To amend sub clause s to read 'Review of the Council's information and guidance information'
  - iii. Delete sub clause t and renumber the following sub clause.

- 14 VWHDC Community Infrastructure Levy Draft Charging Schedule Consultation. To consider, if thought appropriate, to appoint Councillors to draft a response to the consultation which runs until Monday 23 March 2015.
- 15 Oxfordshire County Council Draft Local Transport Plan Consultation. To consider, if thought appropriate, to appoint Councillors to draft a response to the consultation which runs until Thursday 2 April 2015.

**HIGHWAYS**

- 16 Erosion of Village Green – update.
- 17 Update on other current matters.

**PLAY AREA**

- 18 Grass cutting and strimming – update.
- 19 Play equipment – swing chains update
- 20 Update on other current matters.

**PLANNING**

- 21 To Consider Planning Applications Received. Available to see at the meeting:

i	P15/V0075/HH	Mallin House, The Green, Longcot, Oxon SN7 7SY <i>Demolition of existing single-storey side extension. Erection of a new two-storey side/rear extension and a new single-storey rear extension. Reconstruction of out building and erection of new boundary wall with gates.</i>
ii iii	P15/V0366/FUL P15/V0224/LB	Roadside Farm Barns, The Green, Longcot, Oxon SN7 7SY <i>Proposed conversion of existing Barns to a single dwelling Roadside Farm Barns, The Green, Longcot SN7 7SY.</i>
iv	P15/V0271/O	Land at King’s Lane, Longcot, Oxon SN7 7Sz <i>Outline application for 15 houses.</i>

- 22♦ To Note. VWHDC Planning Committee notification. P14/V2552/FUL Land of Meadow View, Shrevenham Road, Longcot – Residential development and works there to, would be considered on 4 March 2015. The Chairman would attend to speak objecting to the officer’s recommendation to grant planning permission.

- 23 Update of other current matters.

**ALLOTMENTS**

- 24 Update on current matters.

**NEIGHBOURHOOD ACTION GROUP**

- 25 Oral report.

**DATE OF NEXT MEETING**

- 26 The next meeting of the **Parish Council** will take place at **7.30pm** on **Thursday 5 March 2015** in the **Village Community Hall, Longcot.**

A further meeting is due to be held in **2015** at **7.30pm** in the **Village Community Hall, Longcot,** on **Thursday 16 April.**

The Annual Parish Meeting and the Annual Meeting of the Parish Council will take place on **Thursday 21 May 2015** at **7.30pm** in **Village Community Hall, Longcot.**

**ANY OTHER IMPORTANT INFORMATION FOR DISCUSSION**

Signed.....T Brock, Clerk

NOTES ON REGISTERING AND DECLARING A DISCLOSABLE/PECUNIARY INTEREST

- i. Members are subject to paragraphs 16 through 19 of the Local Code of Conduct 2012 adopted by Council on 1 July 2012 and circulated to all.
- ii. Any member arriving after the start of the meeting is asked to declare a disclosable/pecuniary interest as soon as practicable after their arrival, even if the item in question has been considered.

- ♦ Items for noting.