

LONGCOT PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN of a
 MEETING of LONGCOT PARISH COUNCIL
 to be held at the
 VILLAGE COMMUNITY ROOM, KINGS LANE
 on THURSDAY 12 NOVEMBER 2015
 commencing at 7.00pm
 (Please note change of time)**

Agenda set 6 November 2015

1	Apologies for absence.	
2	Declarations of interest. Members are asked to declare any disclosable and/or prejudicial interest and the nature of that interest which they may have in any items under consideration at this meeting.	
3	To adopt the Minutes of the Parish Council Meeting held Wednesday 14 October 2015	PAPER 1
4	Matters arising: a) Payments of accounts: to authorise payments. b) Matters not otherwise on the agenda.	
REPORTS		
5	Report from County Councillor.	
6	Report from District Councillor.	
COUNCIL		
7	To complete the Financial Risk Assessment for the year 2015/16 prior to the audit. (To note that all boxes were ticked last year except where indicated).	PAPER 2
8	To review the Register of Assets and insurance values.	PAPER 3
9	To discuss the Health & Safety Risks of the Council's Assets.	
10	Review of Effectiveness of the System of Internal Audit. Regulation 4 of the Accounts and Audit Regulations (2003) requires the findings of the review of the system of internal control to be considered by a committee of the relevant body, or by members of the body meeting as a whole. Examples of evidence in support of the review are: 4 Annual Report of Internal Audit. 5 Any reports by the External Auditor covering internal audit work or on key financial systems. 6 Results of any other review on which reliance may safely be placed. Regulation 6 requires bodies to review the effectiveness of the system of internal audit once a year and for the findings of the review to be considered by a committee of the body, or by the body as a whole, as part of the consideration of the system of internal control referred to in Regulation 4.	PAPER 4
FINANCE		
11	To consider the Councils Draft Estimates 2016/17	PAPER 5
12	Wayleave update	
13	Update on current matters.	
HIGHWAYS		
14	Update on current matters.	
PLAY AREA		
15	Update on other current matters.	

PLANNING	
16♦	To Note Permitted Development Rights Application(s):
i	P15/V2390/PAR Agricultural building off Kings Lane, Longcot, Oxon <i>Change of use from agricultural to residential.</i>
17	Update of other current matters.
ALLOTMENTS	
18	Update on current matters.
NEIGHBOURHOOD ACTION GROUP	
19	Oral report.
DATE OF NEXT MEETING	
20	The next meeting of the Parish Council will take place at 7.00pm on Thursday 7 December 2015 in the Village Community Hall, Longcot . Further meetings are due to be held in 2016 at 7.00pm in the Village Community Hall, Longcot , on Thursday: 21 January, 25 February, 31 March and 7 April . The Annual Parish Meeting and the Annual Meeting of the Parish Council will take place on Thursday 12 May 2016 at 7.00pm in Village Community Hall, Longcot .
ANY OTHER IMPORTANT INFORMATION FOR DISCUSSION	

Signed.....T Brock.....T Brock, Clerk

NOTES ON REGISTERING AND DECLARING A DISCLOSABLE/PECUNIARY INTEREST

- i. Members are subject to paragraphs 16 through 19 of the Local Code of Conduct 2012 adopted by Council on 1 July 2012 and circulated to all.
- ii. Any member arriving after the start of the meeting is asked to declare a disclosable/pecuniary interest as soon as practicable after their arrival, even if the item in question has been considered.

♦ Items for noting.