

# LONGCOT PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN of a MEETING of LONGCOT PARISH COUNCIL  
 to be held in the ST MARY'S CHURCH, LONGCOT  
 on THURSDAY 8 SEPTEMBER 2016  
 commencing at 7.00pm**

The Press and Public are welcome to attend this meeting and can participate during the public participation session.

**To: Members of the Parish Council:** You are summoned to attend a meeting of Longcot Parish Council on Thursday 8 September 2016 at 7pm for the purpose of transacting the following business:

## AGENDA

1	Apologies for absence.	
2	Variation on order of business.	
3	Declarations of interest. Members are asked to declare any disclosable pecuniary interest, whether personal and/or pecuniary which they may have in any items under consideration at this meeting. In accordance with the Council's Code of Conduct. Members are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests	
4	To adopt the Minutes of the Parish Council Meeting held on Wednesday 20 July 2016.	PAPER 1
5	To authorise payment of accounts.	
6	Public Participation. The Council's Standing Orders (3.5) designates a total of 20 minutes for members of the public to make representation, answer questions and give evidence in respect of the business on the agenda. An individual member of the public shall not speak for more than 5 minutes on any one agenda item.	
<b>REPORTS</b>		
7	Report from County Councillor.	
8	Report from District Councillor	
<b>FINANCE</b>		
9	Update on other matters.	
<b>COUNCIL</b>		
10	To complete the Financial Risk Assessment for the year 2016/17 prior to the audit. (To note that all boxes were ticked last year except where indicated).	PAPER 2
11	To review the Register of Assets and insurance values.	PAPER 3
12	To discuss the Health & Safety Risks of the Council's Assets.	
13	Review of Effectiveness of the System of Internal Audit. Regulation 4 of the Accounts and Audit Regulations (2003) requires the findings of the review of the system of internal control to be considered by a committee of the relevant body, or by members of the body meeting as a whole. Examples of evidence in support of the review are: 4 Annual Report of Internal Audit. 5 Any reports by the External Auditor covering internal audit work or on key financial systems. 6 Results of any other review on which reliance may safely be placed. Regulation 6 requires bodies to review the effectiveness of the system of internal audit once a year and for the findings of the review to be considered by a committee of the body, or by the body as a whole, as part of the consideration of the system of internal control referred to in Regulation 4.	PAPER 4

<b>PLANNING</b>		
14	To Consider Planning Applications Received. Available to see at the meeting:	
i	P16/V1617/RM amended details	Land at King's Lane, Longcot, Oxon SN7 7SZ <i>Reserved Matters application following outline permission P15/V0271/O which permitted the erection of 15 dwellings (layout and means of access only). (As amended by revised layout plan and revised site access plan received on 9 August.)</i>
ii	P16/V2060/LB	Clover Cottage, 1 church View, Longcot, Oxon SN7 7TA <i>Existing thatched roof to be stripped back by approx. 12" and re-thatched using quality combed wheat reed. Eaves to be renewed ensuring a minimum depth of 12". Roof to be re-ridged as previous design.</i>
15♦	To Note. Permitted Planning Application(s):	
i	P15/V0224/LB	Roadside Farm Barns, The Green, Longcot, Oxon SN7 7SY
ii	P15/V0366/FUL	<i>Proposed conversion of existing barns to a single dwelling Roadside Farm Barns, The Green (as amended by plans and Planning Statement addendum submitted on 2 June 2016).</i>
iii	P16/V1698/HH	Hill View Cottage, Longcot Road, Faringdon, Oxon SN7 7TP <i>Oak framed garden room extension to side.</i>
16	Update on other current matters.	
<b>HIGHWAYS</b>		
17	Roads and pavements update. VWHDC Notice of Public Path Order. An order to divert public footpath Shrevenham no 6 (Galleyherns Farm) has been received. Comments to be received by 30 September 2016.	
18	Speed survey update. To note that the speed surveys carried out 13 July to 19 July 2016 at two points along Majors Road and Shrevenham Road showed that the average mean speed was lower than the speed limit of 60mph.	
19	Update on other current matters.	
<b>PLAY AREA</b>		
20	RoSPA carried out an inspection of The Dash play park on 26 July 2016 finding the present overall risk rating for the play park is medium.	
21	Update on other current matters.	
<b>ALLOTMENTS</b>		
22	Oral report.	
<b>NEIGHBOURHOOD ACTION GROUP</b>		
23	Oral report.	
<b>CONFIDENTIAL INFORMATION</b>		
<b>Exclusion of Press and Public</b>		
<b>To move the following resolution, in view of the confidential nature of the business to be transacted it is in the public interest that the public and press be excluded from the remainder of the meeting and they are requested to withdraw.</b>		
24	Personal Matters (if any).	PAPER 3
<b>DATE OF NEXT MEETING</b>		
25	The next meeting of the <b>Parish Council</b> would take place at <b>7pm on Thursday 20 October 2016</b> in the <b>St Mary's Church, Longcot.</b> Further meetings are due to be held in <b>2016</b> at <b>7pm</b> in the <b>St Mary's Church, Longcot</b> , on <b>Thursdays: 8 December</b> and in <b>2017: 12 January, 23 February and 30 March.</b> The <b>Annual Parish Meeting</b> and the <b>Annual Meeting of the Parish Council</b> would take place on <b>Thursday 11 May 2017</b> at <b>7.00pm</b> in <b>St Mary's Church, Longcot.</b>	

Signed.....

*T. Brock*

T Brock, Clerk Agenda set 1 September 2016

NOTES ON REGISTERING AND DECLARING A DISCLOSABLE/PECUNIARY INTEREST

- i. Members are subject to paragraphs 16 through 19 of the Local Code of Conduct 2012 adopted by Council on 1 July 2012 and circulated to all.
  - ii. Any member arriving after the start of the meeting is asked to declare a disclosable/pecuniary interest as soon as practicable after their arrival, even if the item in question has been considered.
- ♦ Items for noting.